

Phase I – Awareness Milestone schedule

Phase I – Awareness Messaging (NOW - 7/31/08)		L DATES SUBJECT TO CHANGE
Release Week of	Communication Activity / Event	
6/3/2008	SPO Employee Survey (kick off)	
6/4/2008	Awareness: Core messaging	
6/9/2008	SPO Priority Plus Report (PPR)	
6/10/2008	Word from Cash	
6/16/2008	Employee Benefits message	
6/18/2008	Transition T.I.P.s (Technical, Informational, and Personal)	
6/23/2008	EAP message	
6/30/2008	Web Update	
7/2/2008	Transition T.I.P.s (Technical, Informational, and Personal)	
7/9/2008	Word from Cash	
7/9/2008	Monthly Message; Face2Face; SPO Staff meetings: Update Awaren	ess
7/16/2008	Transition T.I.P.s (Technical, Informational, and Personal)	
7/30/2008	Transition T.I.P.s (Technical, Informational, and Personal)	
7/31/2008	Web Update	